

CONNECTICUT VALLEY HOSPITAL OPERATIONAL PROCEDURE MANUAL

SECTION I:	PATIENT FOCUSED FUNCTIONS
CHAPTER 2:	Assessment
PROCEDURE 2.37:	CASIG Assessment Process
REVISED:	04/13/09; 09/28/09; 01/11/10; 3/14/14; 12/8/16; 03/18
Governing Body Approval:	3/27/14; 12/8/16; 04/18

PURPOSE: The Client Assessment of Strengths, Interests, and Goals (CASIG) is a multidimensional assessment tool designed to ascertain patient's strengths, interests, and goals. The CASIG examines 14 separate domains and provides direct care staff with a comprehensive tool to identify issues affecting the patient's life. The CASIG is done with patients by Mental Health Assistants (MHA) to assist in the development of a therapeutic relationship. The information gathered will be used by the treatment team in the development of the Present Status and the integrated treatment plan.

SCOPE: GPD Clinical Staff

PROCEDURE:

The patient will meet with a MHA prior to the completion of the integrated treatment plan and at least annually to complete the CASIG in an atmosphere that promotes trust and confidentiality. The patient can expect that their significant others may participate in the data gathering process whenever possible.

The CASIG is initiated with the CASIG Screen ([CVH-622](#)). If the patient is unable to correctly answer at least four (4) orientation questions, they are considered unable to reliably complete the CASIG ([CVH-623](#)). If this is the case, a Staff Observation & Client Information (SOCI) ([CVH-626](#)) will be completed on their behalf by the assigned MHA, based on their knowledge of the patient and information gathered from significant collateral sources.

If the patient successfully answers four (4) or more questions on the CASIG Screen, the assigned staff member will proceed to complete the CASIG ([CVH-623](#)) with the patient. The results of the CASIG or SOCI will be recorded on the Staff Observation and Goal Identification sheet ([SOGI CVH-624](#)) to assist in the preparation of the Present Status and the integrated treatment plan. The entire process does not have to be completed in a single session, but must be completed within five (5) days of admission for new patients. Annual reviews must be completed by the admission anniversary date but no earlier than 30 days prior to that date.